



International Festival of Art, New Media and Cybercultures

Lisbon, November 2016

Rules and Regulations

PREAMBLE

The Post-Screen: International Festival of Art, New Media and Cybercultures (PSF) is an event part of the POST-SCREEN research project designed and developed within the Cyberart section of the Artistic Studies Research Centre (CIEBA) based at the Faculty of Fine Arts of the University of Lisbon (FBA-UL). This research project combines various areas of research within practice and theoretic fields, regarding the concept of *post-screen*. The prefix *post-* intends to propose an ontological reflection about the screen in order to question and provide for multiple perspectives regarding the way our visual culture is affected by the use of screens in our everyday lives, whether in domestic or public spaces, and the way the use of screen technologies are set as a powerful tool for artistic practices.

1. COORDINATION COMMITTEE

The Coordination Committee team is composed by:

Ana Moutinho (Guest coordinator)
Ana Velinho (Guest coordinator assistant)
Ana Vicente (Co-founder and coordinator)
Helena Ferreira (Co-founder and coordinator)
Joana Ottone (Guest coordinator assistant)

2. HOST

The PSF 2016 is hosted by the Cyberart section of the Artistic Studies Research Centre (CIEBA) based at the Faculty of Fine Arts of the University of Lisbon (FBAUL), in association with the Interdisciplinary Research Centre for Education and Development (CeIED) and the Centre for Research in Applied Communication, Culture, and New Technologies (CICANT) of the Universidade Lusófona de Humanidades e Tecnologias (ULHT).

3. FESTIVAL DATES

The 2nd edition of the Post-Screen Festival will take place in Lisbon at Faculdade de Belas-Artes da Universidade de Lisboa (FBAUL) e Universidade Lusófona de Humanidades e Tecnologias (ULHT) on November 2016.

4. GOALS

The Festival aims to promote a critical reflection on the use of screens and its influence on contemporary thought providing for theoretical research and artistic practices, based upon the general concept *Post-Screen* and the PSF2016 specific theme.

The Festival main objective is to contribute to research in art, promoting the dissemination of art projects; the collaboration between national and international institutions; the discussion and presentation of several past and present manifestations, as well as future perspectives on the topic; promote formative offer in connection with the use of new technologies in creative production within the Visual Arts field.

5. PSF2016'S THEME

The *PSF2016: Intermittence+Interference* is focused in the themes of photography, film, museology and public space,

6. PROGRAM

The PSF2016 is composed of three main activities that will occur simultaneously during the days of the festival, namely:

- Cycle of conferences with invited keynote speakers and selected authors from an international call for papers. The cycle of conferences aims at the presentation and discussion of topics concerning the relationship between the universe of art and digital technologies and virtual universe proposed by several authors;

- Group exhibition with invited artists and selected artists from an international call for art projects;
- Workshops designed for those who have an interest in acquiring basic knowledge or expand their technical skills, according to the level of education of the syllabus developed by the teacher. Workshops will be held during 2015 and 2016 as well as in the week of the Festival.

There are a number of other activities that will be developed within the framework of this project and that will occur throughout the year of 2015 and 2016 and may, in some cases, overlapping with the week of the festival:

- Cycle of Cinema
- Round tables
- Seminars

7. ENTRY CONDITIONS

A call for submissions of applications is published every other year, for artists, researchers, and teachers, without limit of age or nationality. The PSF2016 has 2 types of call for submissions:

1. International Call for Papers

- The Organization invites researchers to submit a proposal of the article (between 2000 to 2500 words), in English only;
- The author(s) must submit the article in accordance with the guidelines and deadlines for submission expressed in the [Guidelines for Authors](#);
- The PSF2016 Program Committee carries out the selection process;
- Authors can apply with one (1) article only.

2. International Call for Art Projects

- The Organization invites artists to submit an art project according to the [Guidelines for Artists](#) document;
- The PSF2016 Curatorial Commission carries out the selection process;
- Artists can apply with two (2) art projects only.

8. SUBMISSIONS

All submissions must be done via online through the PSF2016 submission page, hosted by Easy Chair Conference System:

<https://easychair.org/conferences/?conf=psf2016>.

Any submission sent by e-mail will not be accepted.

9. INTERNATIONAL BOARD

PSF2016's International Board is composed by two teams:

1. **Program Committee** constituted by expert international researchers whose function will be to review the papers submitted to conferences.

2. **Curatorial Commission** constituted by experts international curators, whose function will be to evaluate and select the art projects submissions for the group exhibition.

10. EVALUATION AND SELECTION PROCESS

1. **Papers** will be evaluated according to a Double Blind Peer Review process, by 2 members of the Program Committee. If there is a disagreement, a third review may be conducted.
2. **Art projects** will be evaluated according to a Single Blind Peer Evaluation process, by 2 members of the Curatorial Commission. If there is a disagreement, a third review may be conducted.

11. CODE OF ETHICS

It is hoped that these regulation will ensure the highest academic and artistic presentation standards, for the benefit of artists, researchers, teachers and audience. For that the PSF Coordination Committee aims to pursue the best practice in the ethics of academic publishing, creative production and exhibition. Each party is expected to follow the standards of ethical behaviour described below.

1. Authors

- When submitting a manuscript, author(s) assume full responsibility of the article's content and that it is original and has not been published yet, nor is under consideration for publishing in another journal or event, in printed or electronic format. Author(s) guarantees that the submitted article has no defamatory content or infringes the rights of any other author. Author(s) must obtain permission, by its own means, for the publishing of copyrighted images.
- Authors must ensure appropriate acknowledgement to cited sources and therefore avoid any form of plagiarism including: to collaborate with someone without acknowledging his/her contribution; to submit a manuscript, in part or in whole, that is not his own; to present arguments, ideas or concepts from another person, under oral or written form, printed or electronic, without citing the appropriate source.
- If the author detects a significant error or an inaccuracy in his/her article, at every stage of the proceedings, the author must immediately notify the Coordination Committee in order to collaborate with the editors to correct it or withdraw the publication.
- Authors must collaborate with the Coordinating Committee, by complying with the established deadlines and organizers requests to ensure strict compliance with the timetable and framework of the conferences and the publication of the book.

2. Artists

- When submitting an art project, artist(s) assumes full responsibility of the artwork content and ensures that the work has no defamatory content and does not infringe any rights of privacy or other intellectual property rights of persons or entities.
- The Artist(s) certifies that the work presented is his/her in its entirety and that it is unique.
- The Artist(s) certifies that any image provided for publishing is his/her or that he/her holds the permission and authorization to publish, not violating any copyrights.
- Artists must collaborate with the Coordinating Committee, by complying with the established deadlines and organizers requests to ensure strict compliance with the timetable and framework of the exhibition and the publication of the book

3. Reviewers

- When reviewing a manuscript, reviewers assume that his/her decisions should be based solely on the merit of each work and should be free of bias and racial prejudice, gender, ethnicity, sexual orientation, religious or political belief, citizenship of the authors.
- Reviewers must avoid any conflict of interests: when the reviewer feels inadequately qualified to evaluate a manuscript; when the reviewer has collaborated in any way with the author; when the reviewer has some sort of personal or professional relationship with the author. When faced with conflict of interest, reviewers should inform the Coordination Committee in due time, in order to be unassigned from that manuscript.
- Reviewers are expected to adopt a critical but constructive and impartial tone in relation to the article under review, with the aim of promoting an effective academic communication with the author, thus reviewer's comments must not contain any type of personal criticism, and should respect the individuality of each author and its intellectual independence. Reviewers must also ensure that comments supporting decisions are as set out in the [Guidelines for Reviewers](#), and that are consistent and coherent.
- Reviewers should consider any manuscript as confidential, thus not discussing its content with its authors or anyone during the review process, or at any time prior to actual publication. Articles assigned to reviewers are privileged documents and should therefore be protected from any abuse. Similarly, the reviewer can't quote an article or reference to the works before the article is published. The information in the article cannot be used by the reviewer to advance his own research.
- If the reviewer notices that the manuscript shows clear evidences of plagiarized material, or evidence of a duplicated or similar submission, the reviewer must notify the Coordination Committee, who will determine the final decision.

4. Curators

- When evaluating an art project, curator(s) assumes that his/her decisions should be based solely on the merit of each work and should be free of bias and racial prejudice, gender, ethnicity, sexual orientation, religious or political belief, citizenship of the authors. When faced with conflict of interest, curators should inform the Coordination Committee in due time, in order to be unassigned from that artwork.
- Curators must avoid any conflict of interests: when the curator feels inadequately qualified to evaluate an art project; when the curator has collaborated in any way with the artist; when the curator has some sort of personal or professional relationship with the artist. When faced with conflict of interest, curators should inform the Coordination Committee in due time, in order to be unassigned from that art project.
- Curators are expected to adopt a critical but constructive and impartial tone in relation to the art project under evaluation, thus curator's comments must not contain any type of personal criticism, and should respect the individuality of each artist and its intellectual and creative independence. Curators must also ensure that comments supporting decisions are as set out in the [Guidelines for Curators](#), and that are consistent and coherent.

5. Coordination Committee

- The Coordination Committee has the responsibility to ensure a fair, timely and efficient evaluation process, in order to ensure high standards of research academic and artistic quality.
- The Coordinating Committee has the responsibility for the final decision for acceptance or rejection of the submissions. In order to do that the Coordinating Committee will seek advice and assistance from external experts for the analysis and evaluation of submissions. Reviewers and curators shall be invited according to their professionalism, expertise, experience and good judgment. The Coordinating Committee reserves the right to reject a submission without evaluation if considered inappropriate for the conference or exhibition.
- The Coordination Committee will manage all possible conflict of interests by avoiding the assignment of articles or artworks to reviewers or curators with the same institution affiliation as the author.
- Coordinators shall not disclose or discuss any information about submissions with anyone, other than those from whom sought advice regarding a specific submission.
- The Coordinating Committee will not tolerate any form of plagiarism, and therefore will reject immediately any submission with such evidences, in any phase of the evaluation process and publication, without any possibility of appeal by the author or artist.
- Editorial decisions should be based solely on the merit of each work, must be unbiased and free of racial prejudice, gender, ethnicity, sexual orientation, religious or political belief, citizenship of the authors,

respecting the individuality of each artist and author and its intellectual and creative independence.

- Coordinators should be alert to possible cases of plagiarism, duplication of submissions, previously published material, forged material, incorrect citations, inaccurate quotations and references.

12. COPYRIGHTS

1. Authors

In order to comply with the code of ethics, author(s) are required to fill and sign the [Copyright And Consent To Publish](#) form that grants the right of publication to the festival organization and editors. By signing this form author(s) acknowledge that have read and accepted with the Rules and Regulation of the festival.

2. Artists

In order to comply with the code of ethics, artist(s) are required to fill and sign the [Copyright And Consent To Exhibit](#) form that grants the right to exhibit and publish the artwork to the Organization Committee. By signing this form artist(s) acknowledge that have read and accepted with the Rules and Regulation of the festival.

Authors and artists are required to send the appropriate form according with the [Authors Guidelines](#) and [Artists Guidelines](#).

13. PARTICIPATION RATES

Participation in events organized by the PSF2016 involves a fee as described below.

Fee for authors (a)			
	Early	Regular	Late
	June 1. to June 30, 2016	July 1 to July 31, 2016	Aug. 1 to Aug. 31, 2016
Pre-submission	—	—	—
Final Submission	130€	150€	200€

Fee for artists (b)			
		Regular	Late
		1 st Dec. to 31 st Dec. 2015	1 st Jan. to March 20., 2016
Pre-submission	Students*	10€	15€
	Non-students	15€	20€
Final Submission		—	—

Attendance (c)
Free entrance

*Students must provide with a proof of student and send it to postscreenfestival@gmail.com

a) Selected authors/speakers are entitled to:

- Participation and presentation of the communication on the PSF2016 conference programme;
- Publication of the article in the essay book of the PSF2016;
- A copy of the essay book of the PSF2016;
- Free attendance and conference Kit with the program of the festival;
- Certificate of participation;
- Coffee breaks over the days of the festival;
- 2 lunches during the conference days
- Welcome reception.

b) Selected artists are entitled to:

- Participation and presentation of the artwork on the PSF2016 group exhibition;
- Hotel accommodation for on (1) person for 3 nights, indicated by the organisation (if there is no need for accommodation, this expenditure will not be converted into money nor reimbursed to the artist);
- A 150 € grant to help cover the costs of production, assembly, shipping, etc.
- Publication of the artwork in the catalogue of the PSF2016 group exhibition;
- One (1) copy of the catalogue of the PSF2016 group exhibition;
- Free attendance and conference Kit with the program of the festival;
- Certificate of participation;
- Coffee breaks over the days of the festival
- Welcome reception.

c) Audience is entitled to:

- Conference Kit with the program of the festival;
- Certificate of attendance;
- Coffee breaks over the days of the festival
- Welcome reception.

14. METHODS OF PAYMENT

Payment must be done by interbank transfer using the following data:

- Name of the Bank: Millennium BCP
- City: Lisboa
- Account holder: COFAC COOP FORM ANIMACAO CULTURAL CRL
- NIB: 0033 0000 00192237511 05
- IBAN: PT50 0033 0000 00192237511 05
- BIC/SWIFT: BCOMPTPL
- Description/remark: PSF2016_Name Surname

Participants should:

- Fill the appropriate Form of Participation provided in the festival's website.
- Complete the payment according with the rates and method of payment.
- Send a copy of the proof of transference to postscreenfestival@gmail.com along with your identification [Name and Surname].
- Send a copy of proof of student, if that's the case, to postscreenfestival@gmail.com

15. SPONSORSHIPS AND PARTNERSHIPS

The PSF2016 is part of a non-profit visual arts research project and is primarily self-financed, occasionally supported by grants and contributions, and all participation rates aims at covering the cost of production of all academic and artistic activities for the festival.

The PSF2016 seeks to create a network of partners and sponsors in a participatory process that allows for achieving our goals, being open to proposals that strengthen and support our mission.

16. PROMOTION

Any information, image, authorship of participants can be used on the Festival's promotional campaign in print and online media such as posters, social media, newsletters, website, virtual gallery, essay book, exhibition catalogue, etc. The festival will also provide a press kit for each activity related with the project.

The festival will also provide a press kit for each activity related with the project.

17. FINAL ISSUES

Any omitted cases will be discussed and decided by the Coordinating Committee. Failure to follow the terms of participation, submission dates and themes of the Festival could lead to the withdrawal of the application from the festival.

The Coordination Committee may at any time revise these rules and regulation without previous notice and by posting changes online.

Lisbon, 2015

[Created: July 2015]
[Updated: February 2016]
[Updated: October 2016]



All information or any other correspondence must be addressed to:
postscreenfestival@gmail.com
